

We understand that accidents happen and unforeseeable circumstances arise and we do our best to be understanding of events outside of one's control. However, as a measure to ensure that the integrity of educational environment is upheld and supported by the families participating, there are a few instances that may result in an additional fee to be charged to the families. These include:

1. **Early Withdrawal:** Voluntarily withdrawing from the program prior to the end of camp will result in a \$50 charge per child. Our camp is highly collaborative and all students and instructors rely on everyone's participation for the entirety of the program. Having a family voluntarily withdraw is harmful to the educational environment of the program.
2. **Unreturned CD or Script:** Some students may receive scripts or rehearsal CDs to use throughout the week. These are property of CCD and must be returned at the conclusion of camp. Families may not make personal copies of scripts. If these are not returned at the conclusion of the camp session, there will be a \$25 charge.
3. **Damaged property:** Students are responsible for good conduct when handling theatre or camp site property. If a student willfully or carelessly damages theatre or camp site property, there will be a fee equal to the damages charged.
4. **Extended care (Chicago camps only):** We offer extended care for an hour before and after the scheduled camp hours which are available for an additional fee at registration. However, those who do not opt for the extended care and your student is present prior to the 15 minute drop-off window or beyond the 10 minute pick-up window, will be subject to the extended care fee for that day plus a \$10 surcharge. It's CCD policy that no student, regardless of age, may be left unsupervised or with CCD staff on campsite property beyond scheduled times. Dropping your student off prior to the scheduled times will be considered implied consent to above charges.

CCD does everything its power to help all families avoid any kind of additional fees through clear an outline of expectations, reminders of policies prior to incidents, and preventative communication if a possible incident is perceived. We do our best to be understanding of individual circumstances, so please be sure to communicate with us if you perceive a possible incident and we will do our best to work around it or problem solve with you to overcome it.